

Policy Title: Academic Remediation	Category: Academic Progress and Remediation
Accountable Dean or Director: Senior Associate Dean for Student Affairs	
Reviewed By: Student Affairs Subcommittee	Approved By: Executive Oversight Committee
Effective Dates: AY2022/23	Review Dates: TBD

RELEVANT LCME STANDARDS:

10.3 Policies Regarding Student Selection/Progress and their Dissemination

PURPOSE AND SCOPE:

In order to proactively identify and provide support in a timely manner for students experiencing difficulty in or out of the classroom that may be impeding academic achievement, a system is in place that tracks a student's performance during medical school. The Office of Student Affairs monitors these data and unless necessary for educational purposes and coordination, Student Affairs protects the student identity and status.

ACADEMIC REMEDIATION POLICY**I. YEARS 1 AND 2:**

A student who fails a course must undergo remediation or an equivalent course, as determined by the Course Director. Remediation of courses may not occur while a student is taking another course, and typically occurs during spring break or the summer and must be planned in conjunction with the Course Director, and the Offices of Curricular Affairs and Student Affairs. A failure in a course is listed as “F” on the transcript. Once the student has successfully remediated the course, it is listed as “FP.” Students who fail to pass the remediation will be in Serious Academic Status and will be required to appear before the Promotions Committee.

First year students must achieve a Pass in the remediation or equivalent course by August 1 in order to progress on to the next academic year. First year students participating in research during the summer is dependent on the timing and extent of any remediation. Second year students must achieve a Pass in the remediation or equivalent course by June 15 in order to progress to the next academic year.

II. YEARS 3 AND 4:

A student who fails a shelf exam is required to remediate the shelf exam during a date determined with the Office of Student Affairs. Unless approved by Student Affairs, retake cannot occur while engaged in another clerkship or during FlexTime. All failures must be remediated before starting a required Year 4 course or clerkship.

A failure on a shelf exam is listed as a “C” on the transcript. Once the student has successfully remediated the shelf exam on the second attempt, the clerkship grade is listed as a “P” or “HP”. Students who fail a shelf exam are not eligible for a grade of Honors. Failing on the third attempt will result in a failing grade in the clerkship. A student who fails a clerkship must undergo a remediation as determined by the Clerkship Director. A failure in a clerkship is listed as “F” on the transcript. Once the student has successfully remediated the clerkship, it is listed as “FP.” Students who fail the remediation will be in Serious Academic Status and will be required to appear before the Promotions Committee.

III. USMLE STEP EXAMS:

To receive a Doctor of Medicine from ISMMS, students must pass USMLE Step 1, and USMLE Step 2 CK each within a maximum of three attempts.